HAZARDOUS WASTE
SATELLITE ACCUMULATION AREA

1. Make sure all containers and drums of hazardous waste are labeled with the words “Hazardous Waste” and other words that fully identify the material and its hazards to everyone entering the work area.

2. Close all hazardous waste containers and drums when you are not adding waste to them even if you are just stepping away for a break.

3. Keep all hazardous waste containers and drums in the same location or area where the waste is generated and under control of the group or shop that generated the waste until it is picked up by EHS.

4. Separate incompatible wastes as much as possible. Examples: acids away from caustics, ammonia away from bleach, oxidizers away from organics.

5. Make sure that all waste containers and drums are in good condition and working properly. There should be no holes, leaks, or missing/extra parts that prevent secure closure.

6. Follow good housekeeping practices. Keep a clean work area and clean up spills immediately when they occur.

7. Keep flammables away from ignition sources.

8. Mark the date the waste container or drum was filled on the waste tag or label.

9. Request a waste pickup by EHS when your waste container(s) are full by completing an online request form at: http://apps.ehs.iu.edu/waste/main.cfm